

REORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES

HELD ON: Monday, July 30, 2018

MEMBERS PRESENT: Gerry O'Grady, Robert Murray, Henry Burney, Maria Grady, Michele Vaccarelli, Mary Ellen Rahilly.

MEMBERS ABSENT: (with prior notice): Frank Murdock

GUESTS: Michelle DeLillo, Peter Fishbein

I. CALL TO ORDER - Gerry O'Grady called the meeting to order at 7:40pm.

II. MOTION TO APPOINT REORGANIZATIONAL MEETING CHAIRPERSON

A MOTION was made to appoint Mary Ellen Rahilly as Reorganizational Chairperson.

III. ELECTION OF OFFICERS

A. CHAIRMAN - Henry Burney made a MOTION to nominate Gerry O'Grady as Chairman. Maria Grady seconded the motion. The vote was unanimous of the members present.

B. VICE-CHAIRMAN - Gerry O'Grady made a MOTION to nominate Robert Murray as Vice-Chairman. Henry Burney seconded the motion. The vote was unanimous of the members present.

IV. TRUSTEES SIGNING OF CONSTITUTIONAL OATH OF THE STATE OF NEW YORK.

Newly elected trustee received postcard to be notarized and returned to the Library office. Peter Fishbein administered the oath of office to Robert Murray.

The trustees signed the constitutional oath of the State of New York.

V. MOTION TO ADOPT THE OYSTER BAY-EAST NORWICH PUBLIC LIBRARY BUDGET FOR THE FISCAL YEAR 2018 - 2019.

Robert Murray made a MOTION to adopt the Library Budget for the fiscal year 2018 - 2019. Maria Grady seconded it. It passed unanimously by the members present.

VI. MOTION TO APPOINT Michelle DeLillo AS TREASURER OF THE LIBRARY.

VII. MOTION TO APPOINT Mary Ellen Rahilly AS CLERK OF THE BOARD.

VIII. MOTION TO APPOINT Peter Fishbein AS LEGAL COUNSEL TO THE LIBRARY AT AN ANNUAL RETAINER OF \$6,000 WITH AN HOURLY RATE OF \$250.

IX. MOTION TO APPOINT Albert Coster of Baldessari & Coster AS AUDITOR.

X. MOTION TO APPOINT The Regan Agency AS INSURANCE ADVISORS TO THE LIBRARY.

XI. MOTION TO DESIGNATE Valley National Bank AS THE OFFICIAL DEPOSITORY BANK FOR MONIES RECEIVED BY TAX LEVY OR OTHERWISE AND FOR INVESTMENT.

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Robert Murray made a MOTION to approve VI - XI. Henry Burney seconded the motion. The vote was unanimous of the members present.

XII. MOTION TO DESIGNATE The Oyster Bay Guardian and The Oyster Bay Enterprise-Pilot AS THE TWO NEWSPAPERS FOR PUBLICATION OF LEGAL NOTICES FOR BUDGET VOTES, TRUSTEE ELECTIONS AND SPECIAL MEETINGS; AND The Oyster Bay Enterprise -Pilot AS THE NEWSPAPER FOR PUBLICATION OF BID ANNOUNCEMENTS.

XIII. MOTION TO ESTABLISH A PETTY CASH FUND IN THE AMOUNT OF \$200.

XIV. MOTION TO ESTABLISH A CHANGE FUND IN THE AMOUNT OF \$200.

XV. MOTION TO ESTABLISH THE AUTOMOTIVE MILEAGE ALLOWANCE AT THE IRS REIMBURSIBLE RATE.

XVI. MOTION TO AUTHORIZE ALL BOARD MEMBERS TO SIGN CHECKS AND THE TREASURER TO SIGN PAYROLL CHECKS. FOR OTHER THAN PAYROLL CHECKS, THE TREASURER PLUS 1 TRUSTEE SHALL SIGN; OR, IN THE TREASURER'S ABSENCE, 2 TRUSTEES SHALL SIGN.

MOTION TO ESTABLISH A MINIMUM OF FOUR QUARTERLY MEETING DATES, INCLUDING A REORGANIZATIONAL MEETING TO BE HELD IN JULY.

XVIII. MOTION TO ESTABLISH AN AGENDA FOR BOARD OF TRUSTEE MEETINGS

Robert Murray made a MOTION to adopt all of the motions XII - XVIII. Maria Grady seconded the motion. The vote was unanimous of the members present.

Maria Grady made a MOTION to reaffirm the policies in the Policy Manual. The vote was unanimous of the members present.

XIX. ADJOURNMENT OF REORGANIZATIONAL MEETING Robert Murray made a MOTION to adjourn the reorganizational meeting. Gerry O'Grady seconded the motion. The vote was unanimous of the members present. The meeting adjourned at 7:55pm.

Respectfully submitted,

Mary Ellen Rahilly

Mary Ellen Rahilly
Clerk of the Board