

OLD BUSINESS:

1. Teen/Tween Room– Policy *(Please see attached.) (Motion to needed.)*
 2. Parking Lot
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NEW BUSINESS:

1. State Annual Report 2023 - Attached please find the 2023 State Annual Report for the Board to review and approve. Action needed to approve the 2023 State Annual Report as presented.
(Motion needed) (Please see attached.)
2. Annual Report to the Community - Attached please find the Infographic for approval in the May/June 2024 Newsletter. Action needed to approve the 2023 Infographic.
(Motion needed) (Please see attached.)
3. Declare Library Property Obsolete – Copier Canon & Computer parts
(Motion needed) (Please see attached.)
4. RESOLVED, upon the recommendation of the Director, the Board of Trustees of the Oyster Bay – East Norwich Public Library hereby appoints David Scoroposki to the position of Clerk Typist PT at the salary of \$17.31/hr. effective February 21, 2024.
(Motion needed.)
5. Graduation Weekend. – Graduation is scheduled for June 29 at 10:30 am this year. Last year it was held on a Saturday but at 12pm. Last year we closed at 12 due to graduation in the afternoon. Would the board consider closing for the day to accommodate the extra traffic and parking or open from 1 to 5?
(Motion needed.)
6. Collections Acquisition & Management Project (CAM)
(Guest Speaker Mike Morea)

OBEN PL TEEN/TWEEN ROOM USE POLICY

- The Teen/Tween Room is limited to students enrolled in grades 5-12
- The Teen/Tween Room is available for students in grades 5-12 after school hours (2pm- closing) and weekends.
- The Teen/Tween Room may be used by patrons all other hours, unless a tween/teen is in need of the room.
- Library card is needed in order to access the room. Students must sign-in at the reference desk.
 - If no library card is available, then they must have the computer use form signed by a parent or guardian at the Circulation Desk.
- Access to the room is limited to two (2) hour increments for each student. We have limited space and computers available for students. If students are waiting to use the room before the two (2) hours is up, we may decrease your time.
- A maximum of 8 students at a time.
- No paid tutoring allowed.
- No food or drink allowed in the Teen/Tween room.
- Just like that public reference computers, Teen/Tween room computers will shut down at 5 minutes to closing.

RULES

- The Golden Rule: Treat others the way you would like to be treated. Be respectful. No loud or disruptive behavior will be tolerated.
- Please respect library property.
- While we don't expect you to be quiet, please keep voices at a respectful level.
 - This means if we can hear your conversation at the reference desk, you're too loud.
- Any violation of library policy are grounds to be removed from the library.
- Be courteous of others.
- Enjoy the room!

Adopted: _____

PARENTAL CONSENT FORM/UNFILTERED INTERNET USE

rev 3/24

Please fill in the following fields in order to allow your tween/teen children (under 18) to use our tween/teen ~~public~~ Internet workstations after school and on weekends. These are unfiltered computers and they will be able to access anything on the Internet. Mostly, students are here to play fun games, but by signing you acknowledge that we do not monitor their activities in the tween/teen room any more than we monitor any other adult's activities.

~~When our teen/tween space is complete, this form will service as the permission slip for that room as well.~~

Student's Name: _____

Grade: _____

Library barcode number (~~required~~): _____

I acknowledge that my child will be held responsible for their behavior in the tween/teen ~~adult~~ sections of the library. I acknowledge that my child will be free to use unfiltered/unmonitored tween/teen ~~public~~ Internet. I acknowledge that my child may have this privilege revoked at any time for poor behavior, repeated loudness, rudeness, rule-breaking or any other behavior that disrupts other patrons or staff in the library.

Parent/Guardian's name: _____

Signature: _____

OYSTER BAY - EAST NORWICH PUBLIC LIBRARY

2023 ANNUAL REPORT TO THE COMMUNITY

CARDHOLDERS 6,015

TOTAL ITEMS CHECK OUT 52,382

PROGRAMS 403 ATTENDEES 7,810

TOTAL PHYSICAL VISITS 43,522

FREE WIFI ACCESSED 21,076

TOTAL REFERENCE QUESTIONS ANSWERED 8,889

TOTAL RETRIEVAL OF ELECTRONIC 338,858

To: Board of Trustees
From: Michele Vaccarelli
Subject: Request to declare Library property obsolete
Date: March 18, 2024

The following property needs to be declared obsolete:

Miscellaneous old broken computers parts (please see attached.)
1 Canon Printer/Copier Image Runner 1025 N

Resolution to declare surplus property obsolete and authorize the disposal of such property.

BE IT RESOLVED that the Board of Trustees of the Oyster Bay-East Norwich Public Library is in possession of the following property, which is obsolete and of no value/or use to the Library and hereby declare surplus:

Miscellaneous old broken computers parts (please see attached.)
1 Canon Printer/Copier Image Runner 1025 N

BE IT FURTHER RESOLVED that the Board of Trustees hereby authorizes the sale or disposal of such property, as appropriate and provided for by law.

OBL Discards 2/23/2024

	Serial	OBL Tag1	OBL Tag2
Optilex 390	DX22XQ1	0041	000016
	DX33XQ1	0012	000064
	DX32XQ1	0039	000018

Optiplex 760	f9xqtj1	0032	
	9F3N3K1	0024	000021
	H9XQTJ1	0034	
	G9XQTJ1	0033	000022
	DF3N3K1	0001	

Poweredge 840	BNYXTJ1	0018
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Monitors	Dell	
	CN0G554F6418083Q0EBH	
	CN0PK2566418079B0AVL	
	CN0PK2566418079B0AAL	
	CN0C730C7162314D5011	
	MX032DVX4760524HB0NT	
	CN0PK2566418079B09ZL	
CN0PK2566418079B09WL		

Cisco switches	2950 WS-C2950-24	FOC0632W28W	437207	000AB7373380
	WS-C2924-XL-EN	FAB0503V04J		0004DD3EB300